

# A G E N D A

## Audit Committee

Date: **Friday, 30th September, 2005**

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Time: **10.00 a.m.**

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Place: **Committee Room 1, The Shirehall,  
Hereford**

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Notes: Please note the **time, date** and **venue** of the meeting.

*For any further information please contact:*

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**County of Herefordshire  
District Council**



# AGENDA

## for the Meeting of the Audit Committee

Councillors Mrs. P.A. Andrews, A.C.R. Chappell, Mrs. J.P. French, T.M. James, R.I. Matthews, R.J. Phillips and R.M. Wilson

	Pages
<b>1. CHAIRMAN</b>	
To elect a Chairman of the Committee.	
<b>2. APOLOGIES FOR ABSENCE</b>	
To receive apologies for absence.	
<b>3. NAMED SUBSTITUTES (IF ANY)</b>	
To receive any details of Members nominated to attend the meeting in place of a Member of the Committee.	
<b>4. DECLARATIONS OF INTEREST</b>	
To receive any declarations of interest by Members in respect of items on the Agenda.	
<b>5. MINUTES</b>	5 - 8
To approve the minutes of the former Statutory Accounts Committee held on 11th July 2005.	
<b>6. AUDIT COMMITTEE TERMS OF REFERENCE</b>	9 - 12
To advise Members on the Audit Committee's Terms of Reference.	
<b>7. CIPFA POSITION STATEMENT ON AUDIT COMMITTEES</b>	13 - 18
To update Members on the CIPFA Position Statement on Audit Committees.	
<b>8. EXTERNAL AUDIT 2004/05</b>	19 - 20
To report progress in relation to the Council's 2004/05 External Audit by the Audit Commission.	
<b>9. AUDIT SERVICES ASSURANCE REPORT 2004/05</b>	21 - 22
To consider the Audit Services Assurance Report for 2004/05.	
<b>10. CORPORATE INTERNAL CONTROL AUDIT OPINION 2004/05</b>	23 - 26
To comment and note report on the approach and level of the Audit Opinion on the Council's overall internal control environment.	
<b>11. FUNDAMENTAL SYSTEMS, AUDIT OPINIONS AND RESULTING RECOMMENDATIONS</b>	27 - 32
To comment and note the report on the Council's Fundamental Systems for Audit Services.	

**12. CORPORATE RISK MANAGEMENT AND AUDIT PLANNING**

33 - 34

To comment and note the report on the Council's Corporate Risk Management and Audit Planning.